

APPLICATION FOR BUILDING PERMIT

CITY OF KELLOGG,
MINNESOTA

Date Received: _____

PRINT all information on this application.

PERMIT NUMBER: _____

1. Name: _____ 2. Phone Day: (____) ____ - ____ Night: (____) ____ - ____

3. Address: _____ City: _____ State: _____ Zip: _____
E-mail address _____

4. Location of Property:
Site Address/House No. : _____
Legal Description of Property: _____

5. Size of Lot or Parcel: _____ 6. Current Zoning: _____ **Est. Cost of Project: \$** _____

7. Type of Construction: (☆ Check all that apply.)
 New Home: ____ Addition: ____ Remodel: ____ Demolition: ____ Move: ____
 Deck: ____ Garage: ____ Windows: ____ Single Family: ____ Multi-Family: ____
 MFG Home: ____ Finish Basement: ____ 3 Season Porch: ____ Commercial: ____ Industrial: ____
Flat Fee Projects: Re-shingle: ____ Re-side ____ Fireplaces: ____ Water Heater: ____ Furnace/AC: ____
 Other (Describe): _____

8. New Structure Size: _____ New Square Footage: _____

9. General Contractor: _____ Phone: _____ License # _____
 Plumbing Contractor: _____ Phone: _____ License# _____
 Mechanical Contractor: _____ Phone: _____ License # _____

10. Anticipated Starting Date: ____ / ____ / ____ Estimated Completion Date: ____ / ____ / ____

11. A sketch drawn to scale **must** be attached showing; **A.** Lot lines and corner pins; **B.** Dimensions of existing buildings and proposed new construction; **C.** Distances from lot lines to buildings. **D.** All Easements (Utility and drainage) **E.** Utility lines entering the property. **Corner** pins must be established and marked by the owner. **Two copies** of construction plans must also be submitted.

12. Property Line Setbacks: Front Setback: _____ ft. Rear Setback: _____ ft.
 Looking at the Property from the street: Left Sideline: _____ ft. Right Sideline: _____ ft.

13. New Utilities Required: Water: ____ Sewer: ____ Electric: ____ None: ____
 Work in Right of Way? _____ (Attach completed Water, Sewer, and Electric Application Forms)

Note: A separate State of Minnesota Electrical Permit is required for electrical work.

I hereby declare that I am the owner, or authorized agent of the owner, of the above described property and I agree to construct the building or use herein described in accordance with the regulations and ordinances that govern said improvement within the City of Kellogg and that the foregoing information contained on this application is a true and correct statement of my intentions. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. **I understand that any utility that must be moved as a result of additions or alterations to the property will be at my expense and I will be responsible for the cost of the plan check of this application even though I do not continue the project. I have also read and understand the instructions and information listed on the reverse side of this form.**

14. Signed by Applicant: _____ Date: ____ / ____ / ____

15. Signature of P. C. Member: _____ Date: ____ / ____ / ____

